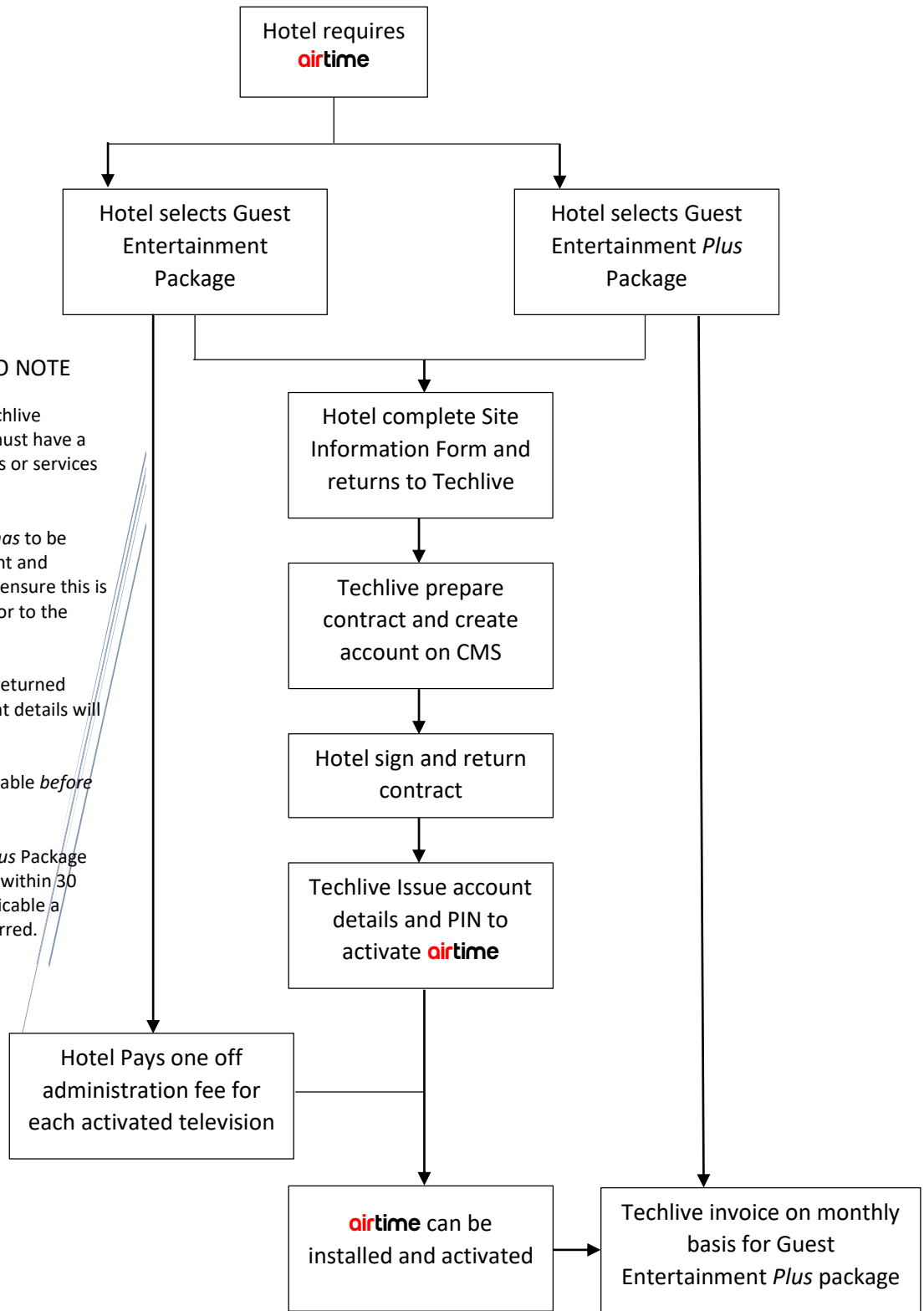




workflow



IMPORTANT POINTS TO NOTE

airtime is sold through Techlive International, and as such must have a separate PO if other systems or services are sold, in tandem.

The Site Information Form *has* to be completed before an account and contract can be drawn up – ensure this is done at least two weeks prior to the installation date.

Upon receipt of the signed returned contract the PIN and account details will be released.

Administration Fees are payable *before* **airtime** is activated.

The Guest Entertainment *Plus* Package fees will be paid in advance within 30 days of invoice. Where applicable a Direct Debit would be preferred.